



Michelson Weekly Update

Tuesday, May 26th, 2026

PROPERTY MANAGEMENT



1. BLUE BOOK REMINDERS - attachment

Thank you to the following properties for having all of your Blue Book reports current.

Park Forest	Carrington Park	Preston Run	Westshore Colony	The Point at Tamaya	Whispering Hills
Alinea Town & Country	Fenwick Place	Terraces at Forest Springs	Harper's Point	Trace Apartments	
Kensington West	Orchard Village	Boulder Creek	Bramblett Hills	Walden Crossing	
Southmoor	Panther Creek Parc	Estates at TPC	The Orion	Walden Glen	

- **Past Due from 05/23-Resident Questionnaire Recaps-Vineyards**
- **Due 05/28-Inventories-Park Forest, Kensington West, Orchard Village, Carrington Park, Panther Creek Parc, Preston Run, Estates at TPC, Vineyards, Fenwick Place, Harper's Point, The Orion, The Point at Tamaya, Walden Crossing, Walden Glen, Whispering Hills**
- **Due 05/31-Fire Inspections-Vineyards**
- **Due 06/01-Monthly Property Summary**
- **Due 06/01-Market Study**
- **Due 06/23-Park Forest, Preston Run, Bramblett Hills, Whispering Hills**
- **Due 06/30-3Q Marketing Plan**
- **Due 06/30-Fire Inspections-Walden Glen, Walden Crossing, Westshore Colony**

If you are not listed above or have any question on what is still due for your community, please email reports and/or questions to reports@michelsonrealty.com.



2. COMMUNITY SPOTLIGHT – CARRINGTON PARK APARTMENTS

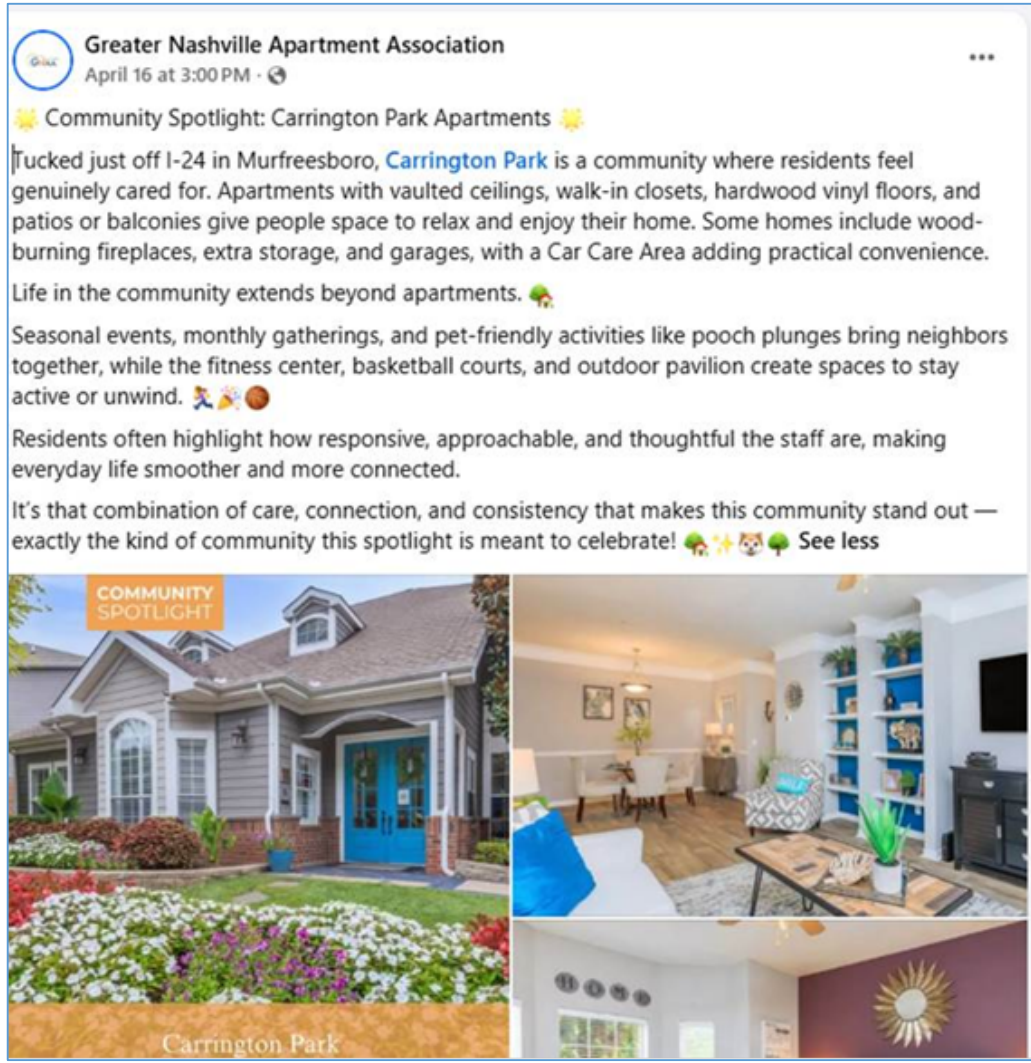
We'd like to showcase Carrington Park Apartments being highlighted and referred by GNAA (Greater Nashville Apartment Association) in their Community Spotlight social media post! Great job Team on being recognized for all of your hard work!



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3. WEEKLY RECAP FOR GOOD CALL & REVIEWS-attachment

Please review the weekly recap for Good Calls & Reviews 05/18-05/24 with your team!

4. PROPERTY CALENDAR FOR JUNE 2026-attachment

Please review the attached Property Calendar for June 2026 with your team!

5. BEGINNER EXCEL COURSE-2nd reminder

If you're looking to better hone your basic navigation, formula, and formatting skills in Excel, you can find a free, basic course to walk you through the functions of Excel through



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<https://www.mygreatlearning.com/academy/learn-for-free/courses/excel-for-beginners>. Many advanced or further items can also be found in walk-through videos on YouTube!

6. MSR UPDATE:-2nd reminder

A new field has been added to the MSR to help portray the “# dates w/ expirations > target in next 6-24 mos” stat. The report will now display with split values for the number of months with expiration counts over target and the actual number of leases over target.

You can find a detail report for this under Reports > MSR >04 Lease Expirations over target. If you have any questions, please email yardisupport@michelsonrealty.com

7. YARDIONE MULTI-FACTOR AUTHENTICATION (MFA)-attachment-2nd reminder

There are still a number of users with only one method setup for YardiOne MFA. As we saw last week, there can be outside issues that interfere with receiving the verification code, and it's always a good idea to have a backup method in place. You are required to login into YardiOne in order to setup alternate methods, so it's best accomplished when there are no issues in play. Instructions are attached for modifying your profile. Email yardisupport@michelsonrealty.com with any questions.

8. Leasing/Marketing Tip Of The Week - attachment

Pet Prom's

Alinea let their residents know about this event a month before the King and Queen were chosen. The residents were able to campaign for their pet around the clubhouse. They threw a party to announce the winners with cake a photographer. See attachments of their Prom Court and the King & Queen for the dogs and cats

If your team has any unique marketing ideas, please send them to meghang@michelsonrealty.com.



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“Nobody is going to buy from you because you have a quota to meet. They are going to buy from you because they see value in doing so.”

Bob Burg
Author
1958-?