

Michelson Weekly Update

Tuesday, June 2nd, 2026

PROPERTY MANAGEMENT

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1. BLUE BOOK REMINDERS - attachment

Thank you to the following properties for having all of your Blue Book reports current.

Park Forest	Preston Run	Bramblett Hills
Alinea Town & Country	Terraces at Forest Springs	Walden Glen
Kensington West	Vineyards	
Southmoor	Westshore Colony	

- **Past Due from 05/28-Inventories**-Carrington Park, Estates at TPC, Fenwick Place, Harper's Point, Walden Crossing
- **Past Due from 06/01-Monthly Property Summary**-Boulder Creek, Carrington Park, Fenwick Place, Orion, Park Forest, Harper's Point, Southmoor, The Point at Tamaya, Terraces at Forest Springs, Trace Apartments, Whispering Hills
- **Past Due from 06/01-Market Study**-Boulder Creek, Carrington Park, Orion, Orchard Village, Panther Creek Parc, Park Forest, Harper's Point, Southmoor, Trace Apartments
- **Due 06/23-Resident Questionnaire Recap**-Park Forest, Preston Run, Bramblett Hills, Whispering Hills
- **Due 06/30-3Q Marketing Plan**
- **Due 06/30-Fire Inspections**-Walden Glen, Walden Crossing, Westshore Colony, Vineyards

If you are not listed above or have any question on what is still due for your community, please email reports and/or questions to reports@michelsonrealty.com.

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2. WEEKLY RECAP FOR GOOD CALL & REVIEWS-attachment

Please review the weekly recap for Good Calls & Reviews 05/25-05/31 and May 2026 with your team!

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3. PROPERTY MONTHLY ONLINE REVIEWS – attachment



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Please review the monthly online review report for May 2026 with your team. Keep pushing to get those scores up!

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4. **PROPERTY MONTHLY COMPREHENSIVE CALLS – attachment**

Please review the monthly comprehensive call report for May 2026 with your team and confirm that your lead tracking information is correct. If you need any updates, email matttd@michelsonrealty.com.

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5. **PROPERTY CALENDAR FOR JUNE 2026-attachment-2nd reminder**

Please review the attached Property Calendar for June 2026 with your team!

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6. **CONGRATS MEMO FOR MAY 2026-attachment**

Please review the Congrats Memo for May 2026 with your team!

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7. **SAFETY FLYER FOR JUNE 2026-attachment**

Please review the attached safety memo and watch the safety video with your staff. When you are ready to watch the Safety Video for June, please make sure to copy the **WHOLE** address into your browser. It starts with 'https' and ends with '15450'. If you need to do so, you may pause this video and return to it **without** it costing Michelson for another viewing.

<https://www.osmanager4.com/videoexternalvos.aspx?aicccourseurl=65756276&ocid=824869&ctype=OC&progid=15450>

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8. **Leasing/Marketing Tip Of The Week - attachment**

Write Personalized Thank You Letters

Always send a thank you letter after a prospect tour. In this digital age, that kind of personal touch is appreciated and makes you stand out.

If your team has any unique marketing ideas, please send them to meghang@michelsonrealty.com.



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“Success is the sum of small efforts, repeated day in and day out.”

Robert Collier
Author
1885-1950